



ADDING A NEW PLAYER TO SCRUMS

This User Guide will explain how to add a new player to your club / school. A **‘new’** player is someone without an existing SCRUMS account.

Please Note: To add players with an existing SCRUMS account that are active at another club or school please read the ‘Player Transfers’ Guide, which can be found [here](#).

STEP 1

New Player – 18+

If the individual is new to SCRUMS and is not already linked to another club or school, then please email them the link below and ask the player to complete the registration process.

Link for new adult players: <https://scrums.scottishrugby.org/register>



REGISTRATION (PLAYER, COACH, REFEREE OR OFFICIAL)

If you wish to register a youth player, please click [here](#)

Terms of Use

Before accessing and using SCRUMS you must read, understand and accept the SCRUMS Terms of Use.

Privacy Policy

Before accessing and using SCRUMS you must also read, understand and accept the SCRUMS Privacy Policy. This sets out how Scottish Rugby uses and shares the information collected about you through SCRUMS.

Youth Users

If you are under 16, your parent or guardian must accept both the SCRUMS Terms of Use and the SCRUMS Privacy Policy on your behalf.

Please **read** and **accept** our Terms of Use and Privacy Policy by clicking the button below, before continuing with your registration.

[Click here to read Terms of Use and Privacy Policy then proceed to Registration](#)

Already a member? [Login here](#)

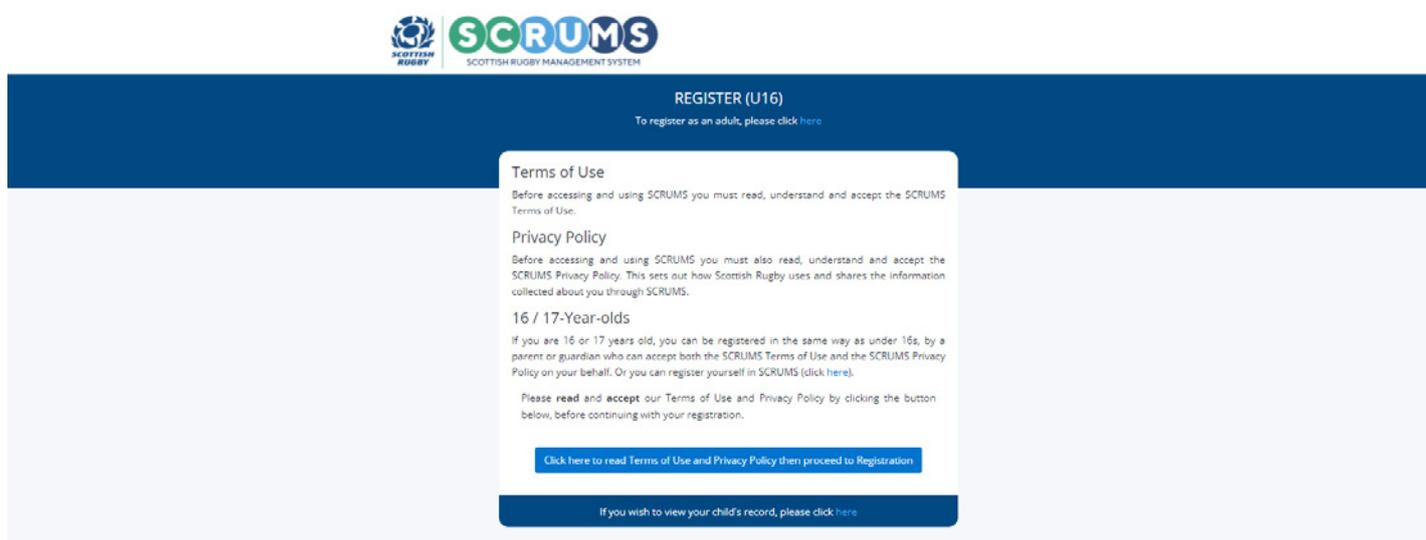
If you wish to view your child's record, please click [here](#)

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New Player - (U16 and 16/17 year olds)

For new players under the age of 18, who are new to SCRUMS and not already linked to another club or school, simply email the link below to their parent or guardian and ask that they complete the registration process.

Link for new youth players: <https://scrums.scottishrugby.org/youth/register>



The screenshot shows the 'REGISTER (U16)' page. At the top, there are logos for Scottish Rugby and SCRUMS. Below the title, there is a link: 'To register as an adult, please click here'. The main content area is a white box with a blue border containing the following text:

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16 / 17-Year-olds
If you are 16 or 17 years old, you can be registered in the same way as under 16s, by a parent or guardian who can accept both the SCRUMS Terms of Use and the SCRUMS Privacy Policy on your behalf. Or you can register yourself in SCRUMS (click here).

Please read and accept our Terms of Use and Privacy Policy by clicking the button below, before continuing with your registration.

[Click here to read Terms of Use and Privacy Policy then proceed to Registration](#)

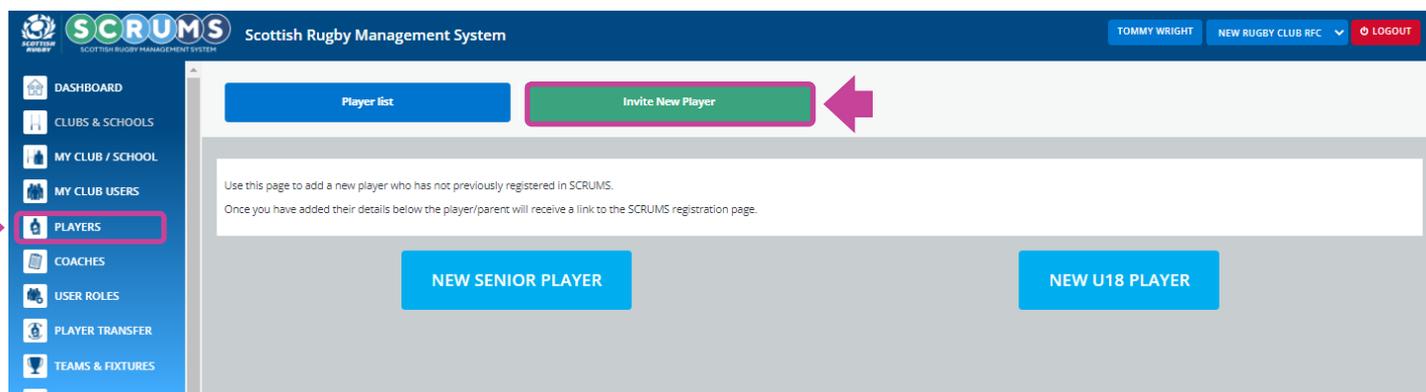
If you wish to view your child's record, please click here

Invite New Player - (All)

You can also invite a new user from the 'Players' section of SCRUMS.

To do so, navigate to 'Players' section from the main menu sidebar, as highlighted. Then, click the 'Invite New Player' button, which will present you with the following screen.

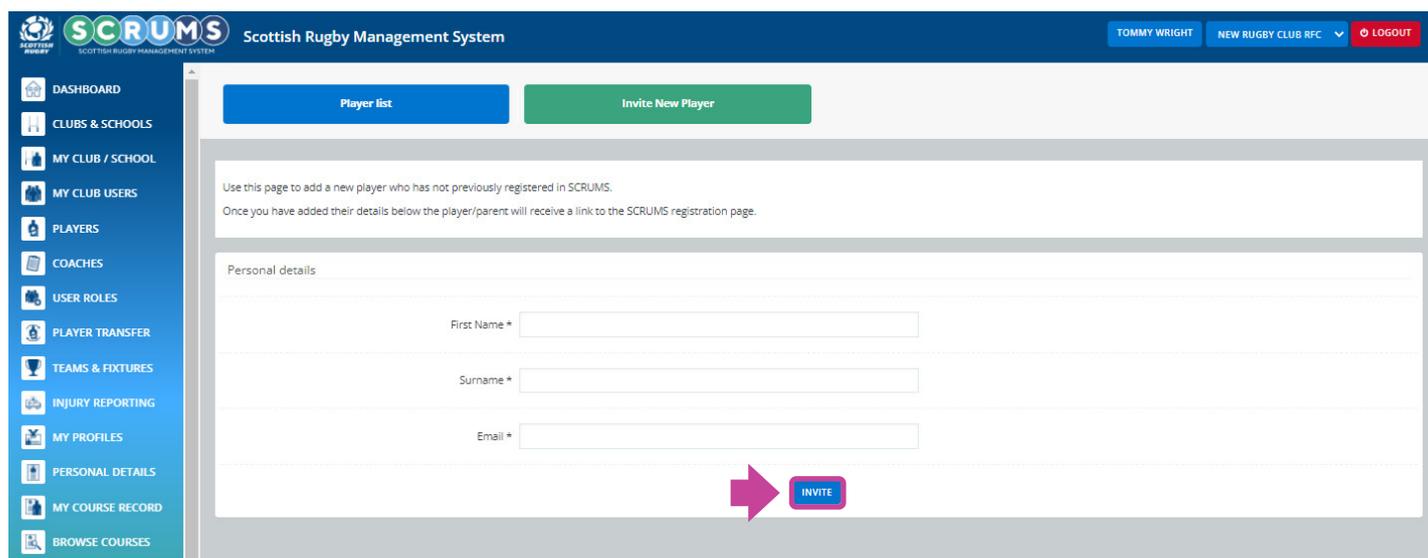
Now, simply select the 'New Senior Player' or 'New U18 Player' button for the player you would like to invite.



The screenshot shows the 'Players' section of the SCRUMS interface. The top navigation bar includes the SCRUMS logo, the text 'Scottish Rugby Management System', and user information: 'TOMMY WRIGHT', 'NEW RUGBY CLUB RFC', and a 'LOGOUT' button. The left sidebar menu has 'PLAYERS' highlighted with a pink arrow. The main content area has two buttons: 'Player list' and 'Invite New Player', with a pink arrow pointing to the latter. Below these buttons is a text box: 'Use this page to add a new player who has not previously registered in SCRUMS. Once you have added their details below the player/parent will receive a link to the SCRUMS registration page.' At the bottom, there are two buttons: 'NEW SENIOR PLAYER' and 'NEW U18 PLAYER'.

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Now you will be asked to input the new users first name, surname and contact email (or their parents contact email if they are U18) and click 'Invite', they will then receive a link to the SCRUMS registration page.



Player list | Invite New Player

Use this page to add a new player who has not previously registered in SCRUMS.
Once you have added their details below the player/parent will receive a link to the SCRUMS registration page.

Personal details

First Name *

Surname *

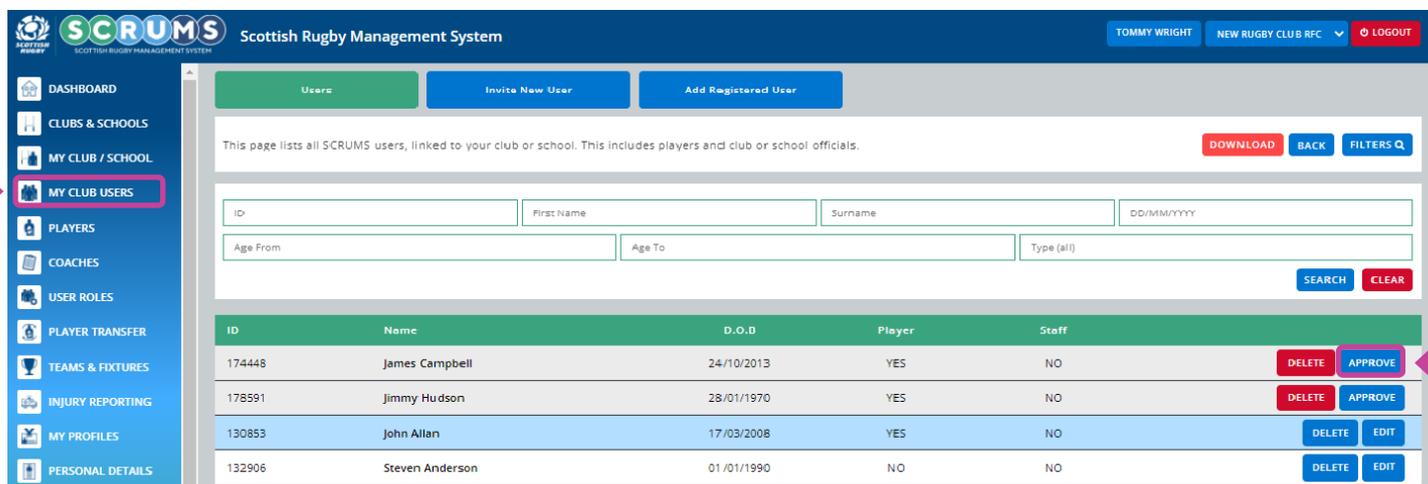
Email *

INVITE

STEP 3

Once the player (or their parent/guardian) has completed the registration process they will appear highlighted in grey within the 'My Club Users' section of SCRUMS, found in the main menu sidebar, as highlighted.

You can now complete their registration by selecting the 'Approve' button beside their name.



Users | Invite New User | Add Registered User

This page lists all SCRUMS users, linked to your club or school. This includes players and club or school officials.

DOWNLOAD | BACK | FILTERS

ID: First Name: Surname: DD/MM/YYYY:

Age From: Age To: Type (all):

SEARCH | CLEAR

ID	Name	D.O.B	Player	Staff	
174448	James Campbell	24/10/2013	YES	NO	DELETE APPROVE
178591	Jimmy Hudson	28/01/1970	YES	NO	DELETE APPROVE
130853	John Allan	17/03/2008	YES	NO	DELETE EDIT
132906	Steven Anderson	01/01/1990	NO	NO	DELETE EDIT